



# Conducting Quality Audits

Understanding how to conduct a thorough quality audit is an essential control measure for any organization. In this course, we teach you how to act in the role of either an Internal or Supplier Quality Auditor, sharing insight into pertinent regulatory requirements, as well as necessary planning, performing and post-audit remediation techniques.

*The objective of this course is to train and prepare individuals to act in the role of an Internal or Supplier Quality Auditor through reading, lecture, discussion, role playing, and practical exercises. At the completion of this course individuals have been trained in the tasks relating to pertinent regulatory requirements and guidelines, as well as planning, performing the audit, and writing the audit report. As part of the course, attendees will also have conducted an on-site practice audit at their facility.*

## LEARNING OBJECTIVES

1. The auditor's responsibilities and professional conduct.
2. An overview of Quality System Regulations, ISO, cGMP, and Laboratory Guidelines.
3. Audit management and scheduling.
4. Audit preparation and document review.
5. An understanding of designing the audit i.e. audit vocabulary, developing checklist, desk audit, reviewing previous audit findings.
6. An overview and understanding of audit performance and reporting.
7. How to implement necessary corrective actions and follow-up remediation.

## AUDIENCE

This course is appropriate for individuals who are regularly called on to perform audits on suppliers and/or internally. Examples include quality assurance professionals, internal and external auditors.

## DELIVERY

This course is taught using a blended approach of classroom and real-life application. This "how-to" approach to learning significantly increases knowledge retention, and allows participants to apply the skills they've learned in training into a work setting. PathWise facilitators have extensive background in teaching Supplier Quality Audit Training, including in-house experience as an auditor in the regulated industry as well as external auditors working with suppliers.